

**COUNCIL
26 MARCH 2003**

NOTE: With the prior agreement of the Mayor, the following paper is for consideration as an urgent item of business immediately after Agenda item 4

APPOINTMENT OF DIRECTOR OF CORPORATE SERVICES

Under the terms of Part 4.8 of the Council's Constitution (Officer Employment Procedure Rules) the full Council is responsible for the appointment of a number of designated posts including the Director of Corporate Services on the recommendation of a Committee or Sub Committee. It is therefore necessary for the Council to appoint a Committee for the purposes of Paragraph 2 of Part 4.8 of the Constitution. The proportionality rules apply to such Committees and the Constitution also requires the Committee to include at least one member of the Executive.

Accordingly the Council is recommended as follows:

RECOMMENDATION

1. That a Committee of the Council be appointed with the following Terms of Reference:

To act on behalf of the Council in the following:-

- (i) The interview arrangements for the recruitment of the Director of Corporate Services, including approval of the statement of particulars relating to the post, the assessment and agreement on the salary in accordance with the agreed Council formula, arrangements for advertising the post appropriately and making the statement of particulars available to interested persons.
 - (ii) The interview and selection of candidates and the making of a recommendation for final appointment to the Council.
2. That the Committee comprise eight Members (6:2) including at least one Member of the Executive and appointed on the nomination of the Group Leaders.

Background Papers

None

Contact for further information

Malcolm Biggs, Member and Registration Services (01344 352006)
malcolm.biggs@bracknell-forest.gov.uk

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